

# Monthly Expenditure Report



Reporting Month: June 2023

Budget Fiscal Year: 2022-2023

NC Name: Sherman Oaks  
Neighborhood Council

Monthly Cash Reconciliation					
Beginning Balance	Total Spent	Remaining Balance	Outstanding	Commitments	Net Available
\$14862.16	\$5444.35	\$9417.81	\$1557.80	\$15.26	\$7844.75

Monthly Cash Flow Analysis					
Budget Category	Adopted Budget	Total Spent this Month	Unspent Budget Balance	Outstanding	Net Available
Office	\$22000.00	\$53.49	\$-4582.19	\$57.80	\$-6139.99
Outreach		\$1164.97		\$1500.00	
Elections		\$2025.89		\$0.00	
Community Improvement Project	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Neighborhood Purpose Grants	\$10000.00	\$2200.00	\$4000.00	\$0.00	\$4000.00
Funding Requests Under Review: \$15.26		Encumbrances: \$0.00		Previous Expenditures: \$27137.84	

Expenditures						
#	Vendor	Date	Description	Budget Category	Sub-category	Total
1	GOTPRINT.COM	06/02/2023	Got Print, 2023 Election Yard Signs, Order: 27678169, 25May23, \$693.09 SONC Board Motion, February 13, 2023, Item 9b3 A motion to approve the expenditure of up to \$8,000 in support of the promotion and execution of the SONC 2023 Elections. Funds will be used for items such as printing, signage, flyers, yard signs, flyer distribution, social media, and SONC branded materials. It is proposed that SONC distribute election information (10,000 flyers) to stakeholders' homes twice in support of the	General Operations Expenditure	Elections	\$693.09
2	GOTPRINT.COM	06/03/2023	Event Approval Code: SONC-2223-005 Got Print Order 27694264 01Jun23 \$283.61 MITP Postcards 24Jun23 SONC Board Motion April 10, 2023, Item 8c It is hereby moved to approve up to \$4,900 for SONC's Summer Movie Series at the Van Nuys Sherman Oaks War Memorial Park. Funds will go towards film rental/licensing fees.	General Operations Expenditure	Outreach	\$283.61

			projection services, children's activities possibly including bubble blowing services, face painting, and other family friendly activities. Funding will also be applied to acquiring SONC			
3	AMAZON.COM NM5635X33	06/06/2023	Event Approval Code: SONC-2223-005 Amazon Order 113-2351358-2353851, 05Jun23, DVD Guardians of the Galaxy SONC Board Motion April 10, 2023, Item 8c, MITP 24Jun23 It is hereby moved to approve up to \$4,900 for SONC's Summer Movie Series at the Van Nuys Sherman Oaks War Memorial Park. Funds will go towards film rental/licensing fees, projection services, children's activities possibly including bubble blowing services, face painting, and other family friendly activities. Funding will also be	General Operations Expenditure	Outreach	\$19.70
4	COPY HUB LLC	06/12/2023	Copy Hub, June 12 2023, Election Flyer for Board Meeting, \$31.76 SONC Board Motion, February 13, 2023, Item 9b3 A motion to approve the expenditure of up to \$8,000 in support of the promotion and execution of the SONC 2023 Elections. Funds will be used for items such as printing, signage, flyers, yard signs, flyer distribution, social media, and SONC branded materials. It is proposed that SONC distribute election information (10,000 flyers) to stakeholders' homes twice in support...	General Operations Expenditure	Elections	\$31.76
5	PAVILIONS #2989	06/12/2023	Pavilions, June 12, 2023, Board Meeting/Candidate Forum Refreshments, \$53.49 SONC Board Motion, June 13, 2022, Item 7c Motion to approve the Sherman Neighborhood Council's (SONC) NC Fiscal Year Admin Packet for FY 2023.	General Operations Expenditure	Office	\$53.49
6	GOTPRINT.COM	06/14/2023	Got Print, June 11, 2023, SONC 2023 Election Vote Flyer, \$366.61 SONC Board Motion, February 13, 2023, Item 9b3 A motion to approve the expenditure of up to \$8,000 in support of the promotion and execution of the SONC 2023 Elections. Funds will be used for items such as printing, signage, flyers, yard signs, flyer distribution, social media, and SONC branded materials. It is proposed that SONC distribute election information (10,000 flyers) to stakeholders'	General Operations Expenditure	Elections	\$366.61

			homes twice in support of the...			
7	USPS PO 0581110403	06/15/2023	United States Postal Service, EDDM, 06Jun23, \$444.91 SONC Board Motion, February 13, 2023, Item 9b3 A motion to approve the expenditure of up to \$8,000 in support of the promotion and execution of the SONC 2023 Elections. Funds will be used for items such as printing, signage, flyers, yard signs, flyer distribution, social media, and SONC branded materials. It is proposed that SONC distribute election information (10,000 flyers) to stakeholders' homes twice in support of the election effort.	General Operations Expenditure	Elections	\$444.91
8	USPS PO 0581110403	06/16/2023	US Postal Service, Every Door Direct Mail, \$417.13, SONC Election Voter Mailer SONC Board Motion, February 13, 2023, Item 93b A motion to approve the expenditure of up to \$8,000 in support of the promotion and execution of the SONC 2023 Elections. Funds will be used for items such as printing, signage, flyers, yard signs, flyer distribution, social media, and SONC branded materials. It is proposed that SONC distribute election information (10,000 flyers) to stakeholders' homes twice in support	General Operations Expenditure	Elections	\$417.13
9	USPS PO 0580900420	06/16/2023	US Postal Service Every Door Direct Mail, 06/16/2023, \$72.39, Election Voter Mailers SONC Board Motion, February 13, 2023, Item 9b3 A motion to approve the expenditure of up to \$8,000 in support of the promotion and execution of the SONC 2023 Elections. Funds will be used for items such as printing, signage, flyers, yard signs, flyer distribution, social media, and SONC branded materials. It is proposed that SONC distribute election information (10,000 flyers) to stakeholders' homes twice in	General Operations Expenditure	Elections	\$72.39
10	PATCH.COM	06/18/2023	Event Approval Code: SONC-2223-005 Patch, 18Jun23, \$14.00, Promotion SONC MITP June 24, 2023 SONC Board Motion, April 10, 2023, Item 8c It is hereby moved to approve up to \$4,900 for SONC's Summer Movie Series at the Van Nuys Sherman Oaks War Memorial Park. Funds will go towards film rental/licensing fees, projection services, children's activities possibly including	General Operations Expenditure	Outreach	\$14.00

			bubble blowing services, face painting, and other family friendly activities. Funding will also be applied to acquiring SONC...			
11	SWANK MOTION PICTURES	06/20/2023	Event Approval Code: SONC-2223-005 Swank Motion Pictures, June 20, 2023, \$480.00, License Fee Guardians of the Galaxy SONC Board Motion, April 10, 2023, Item 8c It is hereby moved to approve up to \$4,900 for SONC's Summer Movie Series at the Van Nuys Sherman Oaks War Memorial Park. Funds will go towards film rental/licensing fees, projection services, children's activities possibly including bubble blowing services, face painting, and other family friendly activities. Funding will also be...	General Operations Expenditure	Outreach	\$480.00
12	PAVILIONS #2989	06/21/2023	Event Approval Code: SONC-2223-005 Pavilions, June 21, 2023, \$32.66, Refreshments for MITP June 24, 2023 SONC Board Motion, April 10, 2023, Item 8c It is hereby moved to approve up to \$4,900 for SONC's Summer Movie Series at the Van Nuys Sherman Oaks War Memorial Park. Funds will go towards film rental/licensing fees, projection services, children's activities possibly including bubble blowing services, face painting, and other family friendly activities. Funding will also be applied to ...	General Operations Expenditure	Outreach	\$32.66
13	BEST BUBBLE PARTIES	06/22/2023	Event Approval Code: SONC-2223-005 Best Bubble Parties, June 22, 2023, \$335.00, Bubble Party MITP June 24, 2023 SONC Board Motion, April 10, 2023, Item 8c It is hereby moved to approve up to \$4,900 for SONC's Summer Movie Series at the Van Nuys Sherman Oaks War Memorial Park. Funds will go towards film rental/licensing fees, projection services, children's activities possibly including bubble blowing services, face painting, and other family friendly activities. Funding will also be applied ..	General Operations Expenditure	Outreach	\$335.00
14	Los Angeles Responsible Pit Bull Owners, Inc	04/26/2023	SONC Board Meeting, April 10, 2023, Item 8f, NPG Los Angeles Responsible Pit Bull Owners, Inc. A motion to approve a Neighborhood Purposes Grant (NPG) in the amount of \$2,200 to...	Neighborhood Purpose Grants		\$2200.00

<b>Subtotal:</b>	<b>\$5444.35</b>
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<b>Outstanding Expenditures</b>						
<b>#</b>	<b>Vendor</b>	<b>Date</b>	<b>Description</b>	<b>Budget Category</b>	<b>Sub-category</b>	<b>Total</b>
1	Department of Neighborhood Empowerment	06/02/2023	City of Los Angeles - DONE, Inv 2023-007, \$57.80. Zoom License #225440982 for 23Jan23-05May23 (Software Licensing Fees) SONC BAC 13Jun22 Item 7c Admin Packet/Budget FY...	General Operations Expenditure	Office	\$57.80
2	Pro Outdoor Movies	06/23/2023	SONC-2223-005 Pro Outdoor Movies, Invoice lacitygranadahills26, dtd 05/01/2023, for projection and audio for the SONC MITP June 24, 2023 SONC Board Motion April 10. 2023, Item 8c It is hereby moved to...	General Operations Expenditure	Outreach	\$1500.00
<b>Subtotal: Outstanding</b>						<b>\$1557.80</b>