

Committee Members:
 Sarah Manuel – Chair
 Kira Durbin
 Pamela Harris
 Jeffrey Hartsough
 Lindsay Imber
 Hayden Renshaw
 Neal Roden
 Harold Shapiro
 Marcus Zimmerman

CALIFORNIA



**Sherman Oaks
 Neighborhood Council
 Outreach Committee
 Regular Meeting Agenda**

**Tuesday, November 16th, 2021
 7:00 p.m.**

**Virtual Meeting
 DRAFT MINUTES**

SHERMAN OAKS
 NEIGHBORHOOD
 COUNCIL

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OR CONTACT

Department of
 Neighborhood
 Empowerment linked
 through our website
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IN CONFORMITY WITH THE GOVERNOR'S EXECUTIVE ORDER N-29-20 (MARCH 17, 2020) AND DUE TO CONCERNS OVER COVID-19, THE BOARD OF SHERMAN OAKS NEIGHBORHOOD COUNCIL MEETING WILL BE CONDUCTED ENTIRELY TELEPHONICALLY.

Every person wishing to address the Board must dial US: +1 669 900 6833 or +1 346 248 7799 or +1 253 215 8782 or +1 929 205 6099 or +1 301 715 8592 or +1 312 626 6799 or 888 475 4499 (Toll Free) or 833 548 0276 (Toll Free) or 833 548 0282 (Toll Free) or 877 853 5257 (Toll Free) and enter "134129" and then press # to join the meeting. Instructions on how to sign up for public comment will be given to listeners at the start of the meeting.

PUBLIC INPUT AT NEIGHBORHOOD COUNCIL MEETINGS The public is requested dial *9, when prompted by the presiding officer, to address the Board on any agenda item before the Board takes an action on an item. Comments from the public on agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the agenda that are within the Board's jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting. Public comment is limited to 2 minutes per speaker, unless adjusted by the presiding officer of the Board.

The Neighborhood Council system enables meaningful civic participation for all Angelenos and serves as a voice for improving government responsiveness to local communities and their needs. We are an advisory body to the City of Los Angeles, comprised of stakeholder volunteers who are devoted to the mission of improving our communities.

AGENDA

1. **Call to Order and Welcome** Chair, Sarah Manuel, *meeting commenced at 7:03pm by Chair, Sarah Manuel.*
2. **Roll Call and Introductions** Chair, Sarah Manuel, *Roll call was conducted by Chair, Sarah Manuel. Present: Kira Durbin, Pamela Harris, Jeffrey Hartsough, Hayden Ranshaw, Neal Roden, Harold Shapiro, Sarah Manuel. Absent: Lindsay Imber, Marcus Zimmerman. We had a quorum of 7.*
3. **Administrative Motions: ACTION ITEM. ROLL CALL VOTE REQUIRED.**

A. Approval of Prior Meeting Minutes

- i. October 19th, 2021 – DRAFT - Regular Meeting Minutes --
ACTION ITEM. ROLL CALL VOTE REQUIRED.

A motion was presented and approved by Pamela Harris and Seconded by Neal Roden in approval for the regular Outreach Meetings Minutes on October 19th, 2021. Roll Call Vote was conducted by Chair, Sarah Manuel. Approvals: Kira Durbin, Pamela Harris, Jeffrey Hartsough, Hayden Ranshaw, Neal Roden, Harold Shapiro, Sarah Manuel. Disapprovals: 0. Absent: 2, Lindsay Imber, Marcus Zimmerman. Abstentions: Jeffrey Hartsough. The motion passed with 7 approvals.

B. Outreach Committee Roster

- ii. Removal of former Outreach Member,
Marcus Zimmerman

ACTION ITEM. ROLL CALL VOTE REQUIRED.

A motion was presented and approved by Neal Roden and Seconded by Pamela Harris in approval for the Removal of Former Outreach Committee Member from the Outreach Roster. Roll Call Vote was conducted by Chair, Sarah Manuel. Approvals: Kira Durbin, Pamela Harris, Jeffrey Hartsough, Hayden Ranshaw, Neal Roden, Harold Shapiro, Sarah Manuel. Disapprovals: 0. Absent: 2, Lindsay Imber, Marcus Zimmerman. Abstentions: Jeffrey Hartsough. The motion passed with 7 approvals.

4. **Chair's Report: 3 minutes**, Sarah Manuel

A report was given by Chair, Sarah Manuel.

5. **Project Updates & Discussion (20 minutes)** *Please see supporting documentation. 1 - minute Public Comment for each sub-agendized item.*
 - A. Working Group - Kira Durbin, Pamela Harris
 - B. Website & Stakeholder interest form - Harold Shapiro, Lindsay Imber
 - C. Newsletter, The Ziff Flyer & Social Media Platform Metrics - Sarah Manuel
 - D. Branding Kit - Sarah Manuel, *Agenda Item 5D, deferred to next meeting in January 2022.*
 - E. Community Clean Up - Neal Roden

F. Movies in the Park/ Virtual Movie Experience - Jeffrey Hartsough, Sarah Manuel

G. Holiday Drive - Pamela Harris, Hayden Renshaw

A discussion was held and no public comments were shared with each sub-agendized item.

6. Public Official Comment: 2 minutes each *Comments by public officials*

No Public Officials commented.

7. Public Comment: 2 minutes each *Comments by the public on non-agenda items within the SONC Outreach Committee's jurisdiction.*

No members of the public commented.

8. Outreach End of Year Review Discussion

Agenda Item 8 was deferred to January Regular Outreach Mtg in 2022.

9. Business Cards (Assign project lead to research costs and design options).

Agenda Item 9 was deferred to January Regular Outreach Mtg in 2022 as per request of SONC Executive Officer, President Hartsough.

10. New Business – Introduction topics for consideration of the Outreach Committee at future meetings: **(5 minutes)** *Public Comment for each sub-agendized item.*

A. Other items for consideration for next Agenda(s)

B. Scavenger Hunt -- Get to know your neighbors and the neighborhood.

C. Painting in the Park

D. Utility Box Design

A discussion was held and no public comments were shared with each sub-agendized item.

11. Announcements on items within the SONC Outreach Committee's jurisdiction

The Valley of Change - 2nd Saturday of the Month

Next Outreach Meeting, January 18th, 2022, 7pm

Outreach is going dark for the month of December

NHIFP is seeking volunteers, Email Barbara @ bjavitz@gmail.com

LA Works is always looking for Volunteers

12. Adjourn *meeting was adjourned by Chair, Sarah Manuel at 9:00 pm*

The draft minutes have been respectfully submitted by Chair, Sarah Manuel, 11/17/2021 @ 9:15pm

Resubmitted after name-correction by Chair, Sarah Manuel, 1/21/2022 @ 3:20pm

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