

Committee Members:  
 Sarah Manuel – Chair  
 Kira Durbin  
 Pamela Harris  
 Jeffrey Hartsough  
 Lindsay Imber  
 Hayden Renshaw  
 Neal Roden  
 Harold Shapiro  
 Marcus Zimmerman

CALIFORNIA



**Sherman Oaks  
 Neighborhood Council  
 Outreach Committee  
 Regular Meeting DRAFT MINUTES**

**Tuesday, October 19th, 2021  
 7:00 p.m.**

**Virtual Meeting**

SHERMAN OAKS  
 NEIGHBORHOOD  
 COUNCIL

P O Box 5721  
 Sherman Oaks, CA  
 91413  
 (818) 503-2399

[www.shermanoaksnsc.org](http://www.shermanoaksnsc.org)

OR CONTACT

Department of  
 Neighborhood  
 Empowerment linked  
 through our website  
 under "Resources"

**To access this Virtual Meeting on the Zoom Platform:**

**Webinar ID: 836 2315 4607**

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**Telephone: 1-669-900-6833, enter 836 2315 4607 #**

Si requiere servicios de traducción, favor de avisar al Concejo Vecinal 3 días de trabajo (72 horas) antes del evento. Por favor contacte Stacey.Segarra.Bohlinger.SONC@gmail.com o por correo electrónico [www.ShermanOaksNC.org](http://www.ShermanOaksNC.org) para avisar al Concejo Vecinal.

IN CONFORMITY WITH THE GOVERNOR'S EXECUTIVE ORDER N-29-20 (MARCH 17, 2020) AND DUE TO CONCERNS OVER COVID-19, THE BOARD OF SHERMAN OAKS NEIGHBORHOOD COUNCIL MEETING WILL BE CONDUCTED ENTIRELY TELEPHONICALLY.

Every person wishing to address the Board must dial US: +1 669 900 6833 or +1 346 248 7799 or +1 253 215 8782 or +1 929 205 6099 or +1 301 715 8592 or +1 312 626 6799 or 888 475 4499 (Toll Free) or 833 548 0276 (Toll Free) or 833 548 0282 (Toll Free) or 877 853 5257 (Toll Free) and enter "134129" and then press # to join the meeting. Instructions on how to sign up for public comment will be given to listeners at the start of the meeting.

**PUBLIC INPUT AT NEIGHBORHOOD COUNCIL MEETINGS** The public is requested dial \*9, when prompted by the presiding officer, to address the Board on any agenda item before the Board takes an action on an item. Comments from the public on agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the agenda that are within the Board's jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting. Public comment is limited to 2 minutes per speaker, unless adjusted by the presiding officer of the Board.

*The Neighborhood Council system enables meaningful civic participation for all Angelenos and serves as a voice for improving government responsiveness to local communities and their needs. We are an advisory body to the City of Los Angeles, comprised of stakeholder volunteers who are devoted to the mission of improving our communities.*

## AGENDA

1. **Call to Order and Welcome** Chair, Sarah Manuel, *meeting commenced at 7:05pm by Chair, Sarah Manuel.*
2. **Roll Call and Introductions** Chair, Sarah Manuel, *Roll call was conducted by Chair, Sarah Manuel. Present: Kira Durbin, Pamela Harris, Jeffrey Hartsough, Lindsay Imber, Neal Roden, Sarah Manuel. Absent: Hayden Renshaw, Marcus Zimmerman. Late Arrival: Harold Shapiro. We had a quorum of 6.*
3. **Administrative Motions: ACTION ITEM. ROLL CALL VOTE REQUIRED.**
  - A. Approval of Prior Meeting Minutes
    - i. September 21st, 2021 – DRAFT - Regular Meeting Minutes  
**ACTION ITEM. ROLL CALL VOTE REQUIRED.**

*A motion was presented and approved by Neal Roden and Seconded by Lindsay Imber in approval for the regular Outreach Meetings Minutes on September 21st, 2021. Roll Call Vote was conducted by Chair, Sarah Manuel. Approvals: Kira Durbin, Pamela Harris, Lindsay Imber, Neal Roden, Sarah Manuel. Disapprovals: 0. Absences: Hayden Renshaw, Harold Shapiro, Marcus Zimmerman. Abstentions: Jeffrey Hartsough. The motion passed with 5 approvals and 1 abstention.*

4. **Chair's Report: 3 minutes**, Sarah Manuel  
*A report was given by Chair, Sarah Manuel.*

**At this time, I ask each Project lead to provide a report, followed by questions by committee, then each sub agendized item will be opened up to the public for 1 minute comments then returned back to committee for final recommendations. So report, committee questions, public comment, committee recommendations. Please keep your reports brief and under 2 minutes.**

5. **Project Updates & Discussion (20 minutes)** *Please see supporting documentation. 1 - minute Public Comment for each sub-agendized item.*
  - A. Working Group - Kira Durbin, Pamela Harris
  - B. Website & Stakeholder interest form - Harold Shapiro, Lindsay Imber
  - C. Newsletter, The Ziff Flyer & Social Media Platform Metrics - Sarah Manuel
  - D. Branding Kit - Sarah Manuel
  - E. Community Clean Up - Neal Roden
  - F. Movies in the Park/ Virtual Movie Experience - Jeffrey Hartsough, Sarah Manuel
  - G. Holiday Drive - Pamela Harris, Hayden Renshaw

*A discussion was held and no public comments were shared with each sub-agendized item.*

6. **Public Official Comment: 2 minutes each** *Comments by public officials*  
*No Public Officials commented.*

**7. Public Comment: 2 minutes each** *Comments by the public on non-agenda items within the SONC Outreach Committee's jurisdiction.*

*No members of the public gave public comments.*

**8. Presentation and Discussion with Pastor Stephanie Jaeger from NoHo Home Alliance, approximately 7:45pm**

*A discussion was held and one public comment was made.*

**9. New Business** – Introduction topics for consideration of the Outreach Committee at future meetings: **(5 minutes)** *Public Comment for each sub-agendized item.*

- A. Other items for consideration for next Agenda(s)
- B. Scavenger Hunt -- Get to know your neighbors and the neighborhood.
- C. Painting in the Park
- D. Utility Box Design

*New Business was deferred to the next meeting due to time constraints.*

**10. Announcements** on items within the SONC Outreach Committee's jurisdiction

**The Valley of Change - 2nd Saturday of the Month**

**Next Outreach Meeting, November 16th, 2021, 7pm**

**NHIFP is seeking volunteers, Email Barbara @ [bjavitz@gmail.com](mailto:bjavitz@gmail.com)**

**LA Works is always looking for Volunteers**

**11. Adjourn** *meeting was adjourned by Chair, Sarah Manuel at 8:54 pm*

*The draft minutes have been respectfully submitted by Chair, Sarah Manuel, 11/11/2021 @ 3:15pm*

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Neighborhood Empowerment by calling (213) 978-1551 or email: [NCsupport@lacity.org](mailto:NCsupport@lacity.org)

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