

Department of Neighborhood Empowerment Funding Request Form



NC NAME: Sherman Oaks
 Budget Fiscal Year: 2015-16
 Request Date: 2-Jun-16
 Meeting Date: May 9 2016
 Agenda Item: 9.E(1) Finance Committee Report

Operations Outreach NC Sponsored Event Neighborhood Purpose Grant
 Contract / Lease Board Member Reimbursement Community Improvement Project
 Out of State 1099 Expense One Time Expense Monthly Multiple

Requestor: Tom Capps
 Vendor: Southern California Preparedness Foundation
 Address: See Grant Application
 City: _____ State: _____
 Zip Code: _____ Phone: _____
 Amount: \$ 750.00
 # of payments

If a bank card exemption of the daily \$1,000 limit is required for this request, please provide the date(s) and amount needed for the daily limit to be lifted:

Public Benefit
Description

Funds request of \$750 for SONC to support and participate in the 9th Annual Valley Disaster Preparedness Fair on October 2nd, sponsored by the Southern California Preparedness Foundation

CASE # 14375 6/17

Vote Count (Continued on page 2 if more than 20 Board Members)

*Recused-Boardmember must leave the room prior to any discussion and may not return to the room until after the vote is completed.

Board Member Name	Board Position	Yes	No	Abstain	*Recused	Absent	Ineligible
Avo Babian	Area 5 Business						X
Jill Banks Barad	Area 6 Residential	X					
Levon Baronian	Area 1 Business						X
Jay Beeber	Area 7 Residential	X					
Tom Capps	Area 2 Residential	X					
Jeff Harsough	Area 2 Community Interest						X
Jeff Kalban	Area 7 Community Interest	X					
Howard Katchen	Area 3 Residential	X					
Sidonia Lax	Area 4 Community Interest	X					
Candace Liceaga	Area 5 Residential	X					
Richard Marciniak	Area 3 Community Interest					X	
Melissa Menard	Area 6 Community Interest						X
Rafael Morozov	Area 3 Business	X					
Lisa Petrus	Area 4 Residential	X					
Sherri Revord	Area 5 Community Interest						X
Neal Roden	Area 7 Business	X					
Kristin Sales	Area 1 Community Interest						X
Louis Schillace	Area 2 Business	X					
Sue Steinberg	Area 4 Business	X					
Ron Ziff	Area 6 Business	X					
NC Quorum:	Grand Total (including page 2):	13				1	6

We, the Treasurer and Signer of the above indicated Council, declare that the information presented on this form is accurate and complete, and that a public meeting was held in accordance with the Brown Act, where with a quorum of Board Members present, the Council approved the above action.

Once the Department approves a Funding Request submitted, the Department will transfer the requested amount into the Neighborhood Council's checking account automatically, i.e. no additional Cash Request Form is required.

Treasurer's Signature: <i>Thomas R. Capps</i>	Signer's Signature: <i>Jill B. Barad</i>
Print/Type name: <i>TOM CAPPS</i>	Print/Type name: <i>Jill B. Barad</i>
Date (mm/dd/yy): <i>6/2/16</i>	Date (mm/dd/yy): <i>6/2/16</i>
Department Use Only <input type="checkbox"/> Contract <input type="checkbox"/> CIP <input type="checkbox"/> Advanced Payment <input type="checkbox"/> Approved <input type="checkbox"/> >\$2,500 <input type="checkbox"/> NPG <input type="checkbox"/> Sponsored Event <input type="checkbox"/> Denied	Staff Initials _____ 1st Level _____ 2nd Level _____ Authorization Code _____

Neighborhood Council Funding Program
APPLICATION for Neighborhood Purposes Grant (NPG)

This form is to be completed by the applicant seeking the Neighborhood Purposes Grant and submitted to the Neighborhood Council from whom the grant is being sought. All applications for grants must be reviewed and approved in a public meeting. The Neighborhood Council (NC), upon approval of the application, shall submit the approved application along with all required documentation to the Department of Neighborhood Empowerment.

Name of NC from which you are seeking this grant: Sherman Oaks

SECTION I - APPLICANT INFORMATION

1a) Southern California Preparedness Foundation 47-2811120 CA 01/21/15
Organization Name **Federal I.D. # (EIN#)** **State of Incorporation** **Date of 501(c)(3) Status (if applicable)**

1b) 19300 Rinaldi St. Unit 7333 Northridge CA 91327-8818
Organization Mailing Address **City** **State** **Zip Code**

1c) _____
Business Address (If different) **City** **State** **Zip Code**

1d) **PRIMARY CONTACT INFORMATION:**
William (Bill) Hopkins (818) 835-5384 Bill.Hopkins@SoCalPrep.us
Name **Phone** **Email**

2) **Type of Organization- Please select one:**
 Public School *(not to include private schools)* **or** 501(c)(3) Non-Profit *(other than religious institutions)*
Attach Grant Request on School Letterhead **Attach IRS Determination Letter**

3) _____
Name / Address of Affiliated Organization **City** **State** **Zip Code**
(If applicable)

SECTION II - PROJECT DESCRIPTION

- 4) **Please describe the purpose and intent of the grant.**
 Participation in the 9th Annual Valley Disaster Preparedness Fair on October 1, 2016, sponsored by the Southern California Preparedness Foundation, at LAFD Fire Station 87, 10124 Balboa Blvd, Granada Hills, CA, 91343. A 10ft x10ft space will be provided to the neighborhood council for Outreach operations. Neighborhood Council name, meeting location, and website address will appear on the event flyer and Fair website (www.ValleyDisasterFair.com). Neighborhood Council participation and information may also appear on various additional Fair promotional materials. Family registration information is requested of Fair attendees, and to the extent it is obtained, will be provided to participating neighborhood councils. Venue is ADA compliant.
- 5) **How will this grant be used to primarily support or serve a public purpose and benefit the public at-large. (Grants cannot be used as rewards or prizes for individuals)**
 This Emergency and Disaster Preparedness Fair, which regularly draws over 2,000 participants, benefits our Neighborhood Council and surrounding communities by increasing neighborhood awareness, providing education and training, and enhancing whole community disaster preparedness. This event is family-friendly, open to the public, and free to attendees. Free Emergency Preparedness (EP) Starter kits (while supplies last), will be given to registered families attending the Fair. Additionally, a free lunch is offered while supplies last. The grant money will be used to procure supplies, services, and rentals in support of the Annual Valley Disaster Preparedness Fair which provides Family Emergency Preparedness starter kits, informative presentations, displays and basic trainings, in a family-friendly environment. Lunch with attendance (while supplies last).

SECTION III - PROJECT BUDGET OUTLINE

6a) Personnel Related Expenses	Requested of NC	Total Projected Cost
None		

6b) Non-Personnel Related Expenses	Requested of NC	Total Projected Cost
Supplies, services, and rentals for Annual Valley Disaster Preparedness Fair	\$ 850.00	\$ 27,000.00

7) Have you (applicant) applied to any other Neighborhood Councils requesting funds for this project?
 No Yes, please list names of NCs: Various Neighborhood Councils

8) Is the implementation of this specific program or purpose described in box 4 above contingent on any other factors or sources or funding? (Including NPG applications to other NCs) No Yes, please describe:

Source of Funding	Amount	Total Projected Cost

9) What is the TOTAL amount of the grant funding requested with this application: \$ ~~850.00~~ 750.00

10a) Start date: 01/27/16 10b) Date Funds Required: 07/01/16

10c) Expected completion date: 10/01/16 (After completion of the project, the applicant must submit a follow-up form to the Neighborhood Council and the Department of Neighborhood Empowerment)

SECTION IV - POTENTIAL CONFLICTS OF INTEREST

11a) Do you (applicant) have a former or existing relationship with a Board Member of the NC?
 No Yes - Please describe below:

Name of NC Board Member	Relationship to Applicant

11b) If yes, did you request that the board member consult the Office of the City Attorney before filing this application? Yes No *(Please note that if a Board Member of the NC has a conflict of interest and completes this form, or participates in the discussion and voting of this NPG, the Department will deny the payment of this grant in its entirety.)

SECTION V - DECLARATION AND SIGNATURE

I hereby affirm that, to the best of my knowledge, the information provided herein and communicated otherwise is truly and accurately stated. I further affirm that I have read Appendix A, "What is a Public Benefit," and Appendix B "Conflicts of Interest" of this application and affirm that the proposed project(s) and/or program(s) fall within the criteria of a public benefit project/program and that no conflict of interest exist that would prevent the awarding of the Neighborhood Purposes Grant. I affirm that I am not a current Board Member of the Neighborhood Council to whom I am submitting this application. I further affirm that if the grant received is not used in accordance with the the terms of the application stated here, said funds shall be returned immediately to the Neighborhood Council.

12a) Executive Director of Non-Profit Corporation or School Principal - REQUIRED*
William J. Hopkins, Jr. President & Director *William J. Hopkins, Jr.* 2/13/16
 PRINT Name Title Signature Date

12b) Secretary of Non-profit Corporation or Assistant School Principal, REQUIRED*
Linda M. Pruett Corporate Secretary & Director *Linda M. Pruett* 2/13/16
 PRINT Name Title Signature Date

* If a current Board Member holds the position of Executive Director or Secretary, please contact the Department at (213) 978-1551 for instructions on completing this form

Save The Date

9th Annual

VALLEY DISASTER PREPAREDNESS FAIR



ONLINE REGISTRATION OPENS JULY 1

WWW.VALLEYDISASTERFAIR.COM

QUESTIONS?: INFO@VALLEYDISASTERFAIR.COM



Saturday, October 1, 2016 10:00 am – 2:00 pm

Fire Station 87—10124 Balboa Bl. (between Devonshire St. & Lassen St. in Granada Hills)

A FUN AND FREE FAMILY EVENT THAT JUST MIGHT SAVE YOUR LIFE, YOUR PET'S LIFE, OR THE LIFE OF A LOVED ONE.

Some Fair Highlights:

- Family friendly
- Free Family EP Starter Kits*
- Free lunch*
- Free parking
- Disaster response agencies
- Free child ID
- Exhibits
- Demonstrations
- Displays
- Special events
- Speakers Series
- Pet safety
- CERT
- American Red Cross
- Children's Safety Puppet Show
- Shakey-Quakey Schoolhouse
- Dutch oven & solar oven cooking
- Neighborhood Council representatives
- Drawings for EP and specialty items
- Ham radio station K6D and FCC exams
- ARES meeting (8:00 am, Community Room)
- ADA accessible
- And so much more!

Valley Disaster Preparedness Fair 2016

Call for Volunteers, Contributors, and Contributions

If you, your business, employer, organization, group, company, agency, association, or team would like to contribute services, products, personnel, or funding, let us hear from you. We are also seeking help from organized groups (Scouts, clubs, associations, school groups, etc.) and individuals as volunteers to assist with a diversity of tasks. These tasks include: helping with EP Kit Preparation, EP Kit distribution, Prize Tent, Fund-raising, Registration, Information, Speakers Series, Promotion & Publicity, Site Preparation, Fair Day set-up and take-down, and more.

Please contact us at Info@ValleyDisasterFair.com.

For photos, videos, and more, please visit www.ValleyDisasterFair.com

Supported by Los Angeles **Neighborhood Councils** and Councilmember **Mitchell Englander** (cd12.org), with various City, County, State, and Federal agency participation.

Special thanks to the crews of Fire Station 87

This annual event is sponsored by
www.SoCalPrep.us
Info@SoCalPrep.us
Ph: 818-835-5384



*While supplies last. EP kits to registered families only. Events, exhibitors, and features subject to availability and may change.



January 22, 2016

To Whom It May Concern:

Re: Neighborhood Purposes Grant Request by Southern California Preparedness Foundation in Support of the 9th Annual Valley Disaster Preparedness Fair

Please be advised that the following persons are on the Board of Directors of the Southern California Preparedness Foundation, a 501(c)(3) nonprofit corporation (EIN: 47-2811120):

Name	Foundation Position	Neighborhood Council
William J. Hopkins, Jr.	President and Director	Granada Hills North board member
Dave Brown	Director	North Hills West board member
Linda M. Pruett	Corporate Secretary and Director	Lake Balboa board member
Theodore C. Snyder	Treasurer and Director	Not a board member of any Los Angeles Neighborhood council

Please direct any questions to Theodore C. Snyder at Ted.Snyder@SoCalPrep.us.

Sincerely,

A handwritten signature in black ink that reads "Theodore C. Snyder". The signature is written in a cursive style with a large, prominent initial "T".

Theodore C. Snyder
Treasurer and Director

INTERNAL REVENUE SERVICE
P. O. BOX 2508
CINCINNATI, OH 45201

DEPARTMENT OF THE TREASURY

Date: JAN 21 2015

SOUTHERN CALIFORNIA PREPAREDNESS
FOUNDATION
19300 RINALDI ST UNIT 7333
NORTHRIDGE, CA 91327-8818

Employer Identification Number:
47-2811120
DLN:
26053420004015
Contact Person:
CUSTOMER SERVICE ID# 31954
Contact Telephone Number:
(877) 829-5500
Accounting Period Ending:
December 31
Public Charity Status:
170(b)(1)(A)(vi)
Form 990/990-EZ/990-N Required:
Yes
Effective Date of Exemption:
December 29, 2014
Contribution Deductibility:
Yes
Addendum Applies:
No

Dear Applicant:

We're pleased to tell you we determined you're exempt from federal income tax under Internal Revenue Code (IRC) Section 501(c)(3). Donors can deduct contributions they make to you under IRC Section 170. You're also qualified to receive tax deductible bequests, devises, transfers or gifts under Section 2055, 2106, or 2522. This letter could help resolve questions on your exempt status. Please keep it for your records.

Organizations exempt under IRC Section 501(c)(3) are further classified as either public charities or private foundations. We determined you're a public charity under the IRC Section listed at the top of this letter.

If we indicated at the top of this letter that you're required to file Form 990/990-EZ/990-N, our records show you're required to file an annual information return (Form 990 or Form 990-EZ) or electronic notice (Form 990-N, the e-Postcard). If you don't file a required return or notice for three consecutive years, your exempt status will be automatically revoked.

If we indicated at the top of this letter that an addendum applies, the enclosed addendum is an integral part of this letter.

For important information about your responsibilities as a tax-exempt organization, go to www.irs.gov/charities. Enter "4221-PC" in the search bar to view Publication 4221-PC, Compliance Guide for 501(c)(3) Public Charities, which describes your recordkeeping, reporting, and disclosure requirements.

Letter 5436

SOUTHERN CALIFORNIA PREPAREDNESS

Sincerely,

A handwritten signature in black ink that reads "Tamera Ripponda". The signature is written in a cursive, flowing style with a large initial 'T'.

Director, Exempt Organizations